

Secondary School Education Policy

Advancing Social Welfare

Provides each registered beneficiary with financial assistance to assist with secondary school educational costs (school fees, books, stationery, uniforms, school camps and excursions) up to **\$1,250 per biological child**.

BENEFICIARY INFORMATION

Application Date: _____/_____/_____	Date of Birth: _____/_____/_____	
Full Name: _____		Suffix: ☐ Junior ☐ Senior
Street Address: _____		
City / Suburb: _____	State: _____	Postcode: _____
Email: _____	Phone: _____	

EDUCATION DETAILS

School / Institution: _____	
Child's Name: _____	☐ son ☐ daughter
Year / Grade _____	Date of Birth: _____/_____/_____

FUNDS REQUESTED

School Fees:	\$ _____	
Books / Stationery / Education resources:	\$ _____	
School Uniforms	\$ _____	
School Camp / Excursion	\$ _____	
Total funds requested:	\$ _____	(capped at \$1,250.00 per biological child)

REIMBURSEMENT OR PAYMENT DIRECT TO SUPPLIER?

Have you already paid the educational cost / fee?	☐ Yes, provide receipt / bank statement / remittance showing the funds have been paid. ☐ No
Have you attached?	☐ Quote/ invoice detailing fees / items purchased, amount charged, supplier contact details, payment details and ABN. ☐ Confirmation of enrolment from the school ☐ Birth certificate of child confirming you are the parent

- I am not eligible for benefits from any other funding source in relation to this account (e.g., another Trust, insurance company, government agency or employer).
- Payment has not been claimed by another Registered Ankamuthi Beneficiary.
- I understand that my application will be processed by the Trustee (Mutual Trust) within **FIVE (5) business days once all required supporting documentation has been received**.

Beneficiary Signature: _____	Date: _____/_____/_____
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NOTE: Please keep a record of your receipts as you may be asked to account for how these funds were spent as per the Ankamuthi Charitable Trust Deed.

Please send completed forms and supporting documents to Mutual Trust by:
Fax: (08) 9230 7701 **Email:** perthadmin@mutualtrust.com.au **Mail:** Mutual Trust, PO Box 122, NEDLANDS WA 6909
 If you have any queries, please contact us on (08) 9230 7700